

THE TOWN OF SWAN RIVER  
BY-LAW NO. 12/2014

Being a By-law of the Town of Swan River authorizing  
the payment of remuneration to members of Council.

WHEREAS Subsection 124(2) of The Municipal Act provides that:

Council may set compensation and expenses

124(2) A Council member may by by-law set the types, rates and conditions of payments to be made to or on behalf of members of the council and council committees, other than the committee of a local urban district,

- a) as compensation for attending to municipal business;
- b) for expenses incurred while attending to municipal business;  
and
- c) for any other purpose relating to municipal business that the council considers appropriate.

NOW THEREFORE, the Council of the Town of Swan River enacts as follows:

**1. Definitions**

For the purposes of the by-law the following definitions shall apply:

“**expense**” means an expense incurred by a member of a council or council committee in attending to town business, and includes automobile expenses or mileage, travel expenses, living expenses, registration and tuition fees, the costs of materials for a meeting, conference or course, out-of-pocket expenditures and any other expense provided for in a by-law passed under subsection (2);

“**municipal business**” means a duty or function that a member of council or council committee is required to carry out under this or any other Act or a by-law or resolution, and includes attending a meeting, conference or course of instruction that relates to municipal purposes.

**2. Council and Committees**

That the following annual indemnities be paid and that the indemnity to be paid monthly;

Mayor	2015 - \$15,650.00
	2016 - 2015 indemnity increased by the 2015 Cost of Living Allowance (COLA) percentage

	2017 - 2016 indemnity increased by the 2016 COLA percentage
	2018 - 2017 indemnity increased by the 2017 COLA percentage
Deputy Mayor	2015 - \$12,780.00
	2016 - 2015 indemnity increased by the 2015 COLA percentage
	2017 - 2016 indemnity increased by the 2016 COLA percentage
	2018 - 2017 indemnity increased by the 2017 COLA percentage
Councilor	2015 - \$12,000.00
	2016 - 2015 indemnity increased by the 2015 COLA percentage
	2017 - 2016 indemnity increased by the 2016 COLA percentage
	2018 - 2017 indemnity increased by the 2017 COLA percentage

- a) That additional indemnities may be paid for special meetings as authorized and approved by Council at a rate of \$20.00 per hour;
- b) That in the event a member of the Council shall cease to hold office, the indemnity shall be paid to him or her to the nearest one half month;
- c) One third of the monthly indemnity shall be deemed to be for expenses incident to the discharge of their duties as a member of Council in accordance with Subsection 81(3) of the Income Tax Act (Canada).

**3. Travel Allowance**

That each member of the Council of the Town of Swan River be paid a travel allowance in accordance with the Town of Swan River Travel Policy; and that the mileage rate be set at Forty-five (\$0.45) cents per kilometer travelled.

**4. Delegations, Conventions and Other Organizations to which the Town of Swan River belongs.**

That each member of council actually engaged in traveling to, attendance at, and returning from any meeting of any organization that is in the interest of the municipality to belong, if authorized by resolution of council for attendance outside the municipality, be paid.

- a) the actual traveling expenses and actual living expenses; and
- b) Twenty Dollars(\$20.00) per hour for less than half a day; or
- c) That the following daily per diem be paid

2015    ½ day            \$ 81.20  
           1 full day       \$162.40

2016 - 2015 daily per diem increased by the 2015  
           COLA percentage

2017 - 2016 daily per diem increased by the 2016  
           COLA percentage

2018 - 2017 daily per diem increased by the 2017  
           COLA percentage

- d) One third of the allowance for municipal business shall be deemed to be for expenses incident to the discharge of their duties as a member of council in accordance with Subsection 81(3) of The Income Tax Act (Canada).

**5. Indemnity and Expenses outside the limits of the municipality**

That an indemnity to any member of council, travel allowance, actual living expenses, registration fee and tuition fee be paid to any member of council, duly authorized by resolution of the council specifying the purpose of the journey, to go beyond the limits of the town.

One Third of the allowance for the municipal business shall be deemed to be for expenses incident to the discharge of their duties as a member of Council in accordance with Subsection 81(3) of The Income Tax Act (Canada).

**6. Officers & Employees Expenses outside the limits of the municipality.**

That the officers and employees be paid a travel allowance in accordance with the Town of Swan River Travel, actual living expenses, registration fees and out-of-pocket expenses while traveling outside the limits of the municipality.

**7. Repeal Previous By-law**

By-law 2/2012 is hereby repealed.

DONE AND PASSED by the Council of the Town of Swan River assembled as Swan River, in the Province of Manitoba, this 6<sup>th</sup> day of January, 2015.

The Town of Swan River

Lance Jacobson  
Deputy Mayor

Julie Fothergill  
Acting Chief Administrative Officer

Read a first time this 16<sup>th</sup> day of December, 2014.  
Read a second time this 6<sup>th</sup> day of January, 2015.  
Read a third time this 6<sup>th</sup> day of January, 2015.