

THE TOWN OF SWAN RIVER

BY-LAW NO 16/2016

BEING an Organizational By-law of the Town of Swan River.

WHEREAS Section 148(1) of the Municipal Act provides that, a council must establish by by-law an organizational structure for the municipality and review the by-law at least once during its term of office.

AND WHEREAS Section 148(2) of the Municipal Act provides that, an organizational by-law must provide the following:

- (a) The establishment of council committees, other than committees of local urban districts, and other bodies of the council, including their duties and functions;
- (b) The appointment of a deputy head of the council to act in place of the head of council when he or she is unable to carry out the powers, duties and functions of the head; and
- (c) The manner of appointment of persons to council committees and other bodies.

AND WHEREAS Section 80 of the Municipal Act provides that a councillor is to have the title "Councillor" and the head of a council is to have the title "Mayor", "Reeve" or "Head of Council" as council may designate in its organizational by-law.

AND WHEREAS Section 107 of the Municipal Act provides that council committees may be composed:

- (a) entirely of members of council,
- (b) of a combination of members and other persons; or
- (c) entirely of persons who are not members of the council.


NOW THEREFORE the Council of the Town of Swan River enacts as follows:

1. That the "head of council" of the Town of Swan River be designated as "Mayor" and the "deputy head of council" as "Deputy Mayor".
2. That the "Deputy Mayor" be appointed by the Mayor subject to approval of council.
3. That the Council Committees be appointed by the Mayor subject to approval of council.
4. That the following Council Committee be established to advise council on municipal policy and other matters pertinent to the operation of the municipality. To report from time to time on matters connected with the duties of the committee and to make recommendations to council as necessary. To consider and report on any matter referred to it by council.

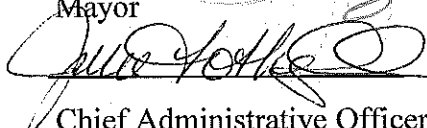
- 4.1 General Government, Fiscal Services and Protective Services Committee:
Legislative, administrative, finance and labour relations and other general government and capital programs.
Police and fire protection, emergency measures and animal control.
Work Place Health & Safety
- 4.2 Transportation and Environmental Health Services:
General equipment, engineering, workshop, yard and buildings, road maintenance & construction, sidewalks, ditches, storm sewer, street cleaning, snow & ice removal, street lighting, street signs, garbage & waste collection, derelict vehicles, condemned houses and other environmental services.
- 4.3 Environmental & Economic Development Services Committee:
Planning & zoning, community development, beautification and Christmas lights, regional and industrial development, tourism & Chamber of Commerce and cemeteries.
- 4.4 Recreation and Cultural Services Committee:
Centennial Arena, aquatic centre, playgrounds, parks, museums, community hall and other recreation and cultural Services.
- 4.5 Water and Sewer Utility Committee:
Water supply, water treatment and distribution, sewage collection, treatment and disposal and water and sewer extensions.
5. That representatives be appointed to other bodies as follows:
 - 5.1 Swan Valley Municipal Airport Commission – 3 members.
 - 5.2 Northwest Regional Library Board – 1 member and 2 citizens
 - 5.3 Swan Valley Veterinary Services District Board – 1 member.
 - 5.4 Swan Valley District Recreation Commission – 2 members
 - 5.5 Landfill/Recycling Committee – 3 members
 - 5.6 Parkland Tourism Committee – 1 citizen
 - 5.7 Personnel/Labour Management Committee – 4 members
 - 5.8 SV District Planning Committee– 2 members
 - 5.9 Inter-Agency – 1 member
 - 5.10 Urban Forest – 1 member and 1 administration staff
 - 5.11 Conservation District – 1 member and 1 citizen
 - 5.12 Treaty Land Entitlement – 3 members

- 5.13 SV Settlement Services Committee – 1 member
 - 5.14 SV Emergency Measures District – 2 members
 - 5.15 Shared Services Committee – 3 members
 - 5.16 Safehouse Committee – 1 member
 - 5.17 Economic Development - Swan Valley RISE – 2 members
 - 5.18 Chamber of Commerce – 1 member
 - 5.19 SV Medical Services Committee – 2 members
6. That the whole council form the Board of Revision and the Chief Administrative Officer be Secretary for the Board.
 7. That all Administrative employees form an Administrative Committee. This committee shall meet regularly for the purpose of the inter-departmental communications, exchange of ideas and sharing of goods and services.
 8. That Special Committees may be appointed at any time by Council to consider and report on any matter referred to it by Council.
 9. That pursuant to Section 107(2) of the Municipal Act the Mayor is not a member of all Committees.
 10. That By-law No. 11/2006 is hereby rescinded.

Done and Passed by Council this 16th day of August 2016.



Mayor



Chief Administrative Officer

READ A FIRST TIME this 2nd day of August, A.D., 2016

READ A SECOND TIME this 16th day of August, A.D., 2016

READ A THIRD TIME AND PASSED this 16th day of August , A.D., 2016.