



**Town of Swan River**  
**Meeting Minutes**

**05/01/2016 - Regular Council Meeting - 7:30 pm**

The Council of the Town of Swan River met on Tuesday, January 4<sup>th</sup>, 2016 at 7:30 pm in the Town Council Chambers with Mayor McKenzie presiding and Councillors Jacobson, Moriaux, Friesen, Whyte, Delaurier and Sakal present.

- 1. Call to order**
- 2. Adoption of Agenda**

**Resolution No:** 1.2016

**Moved By:** Jason Delaurier  
**Seconded By:** Lance Jacobson

RESOLVED that the Agenda for the January 5th, 2016 regular meeting of Council be received.

Carried

- 3. Adoption of Minutes**

**Resolution No:** 2.2016

**Moved By:** Lance Jacobson  
**Seconded By:** Jason Delaurier

RESOLVED that the minutes of the December 15th, 2015 regular meeting of Council be adopted as received.

Carried

- 4. Delegations and Hearings**

**4.1 Rezoning Public Hearing - By-law No. 16/2015**

Michif Child & Family Services Resource Coordinator, Daisy Chartrand and Facility Supervisor, David Mansell spoke in support of this rezoning. No other persons were present to make representation.

**4.2 Conditional Use Application No. 4/2015 Public Hearing**

Michif Child and Family Services Resource Coordinator, Daisy Chartrand and Facility Supervisor, David Mansell spoke in support of this Conditional Use application. No other persons were present to make representation.

**4.3 Fire Department - Chief Fedorchuk**

Chief Fedorchuk presented the December 2015 Fire Department Call Report and provided a

summary for 2015. There were 11 calls in December and the total calls for 2015 was 99 with a total of 1741.12 man hours.

Fire inspections are ongoing. A service agreement has been drafted for the RM of Livingston. He also presented Council with a new By-Law to set a Rental Units Dwellings Safety Standard which will set standards for the use of smoke and carbon monoxide alarms along with developing safe egress points.

## **5. Correspondence**

5.1 Letters of support for SV Settlement Services

## **6. Reports**

6.1 Superintendent of Works Report

**Resolution No:** 3.2016

**Moved By:** Jason Delaurier

**Seconded By:** David Moriaux

RESOLVED that the Superintendent of Works report be received.

Carried

6.2 Administration Meeting Minutes

6.3 RCMP November Crime Report

**Resolution No:** 4.2016

**Moved By:** Phylis Friesen

**Seconded By:** Duane Whyte

RESOLVED that the RCMP November 2015 Crime report be received.

Carried

## **7. By-Laws**

7.1 By-Law No. 16.2015 to rezone 113 2nd Ave. W. 1st reading

**Resolution No:** 5.2016

**Moved By:** Phylis Friesen

**Seconded By:** Jason Sakal

RESOLVED that By-Law No. 16/2015 being a By-Law of the Town of Swan River to amend the Town of Swan River Zoning By-Law No. 9/2004 reclassifying Lots 5/6, Plan 1266 DLTO from "RT" Residential Two-Family Zone to "RM" Residential Multiple-Family Zone be read a first time.

Carried

7.1.1 By-Law No. 16/2015 to rezone 113 2nd Ave. W. 2nd reading

**Resolution No:** 6.2016

**Moved By:** Jason Sakal

**Seconded By:** Phylis Friesen

RESOLVED that By-Law No. 16/2015 being a By-Law of the Town of Swan River to amend the Town of Swan River Zoning By-Law No. 9/2004 reclassifying Lots 5/6, Plan 1266 DLTO from "RT" Residential Two-Family Zone to "RM"

Residential Multiple-Family Zone be read a second time.

Carried

7.1.2 By-Law No. 1/2016 Rental Unit Safety Standard

**Resolution No:** 7.2016

**Moved By:** Jason Delaurier  
**Seconded By:** David Moriaux

RESOLVED that By-Law No. 1/2016 being a By-Law of the Town of Swan River to establish a rental unit dwellings safety standard be read a first time.

Carried

## 8. Other Resolutions

8.1 Interim Operating Budget

**Resolution No:** 8.2016

**Moved By:** Lance Jacobson  
**Seconded By:** Jason Delaurier

WHEREAS Section 163 of The Municipal Act provides that "A Council may adopt an interim operating budget to have effect only until the Council adopts the operating budget for the fiscal year";

NOW THEREFORE BE IT RESOLVED that the following interim operating budget be adopted for the year 2016:

General Operating Requirements:

General Government Services	\$ 185,000.00
Protective Services	\$ 310,000.00
Transportation Services	\$ 320,000.00
Environmental Health Services	\$ 196,000.00
Public Health & Welfare Services	\$ 25,000.00
Environmental Development Services	\$ 10,000.00
Economic Development Services	\$ 25,000.00
Recreation & Cultural Services	\$ 100,000.00
Fiscal Services	\$ 125,000.00
Machinery Reserve	\$ 150,000.00
	<u>\$1,446,000.00</u>
Water & Sewer Utility Operating Requirements	
Water Supply	\$ 125,000.00
Sewage Disposal	\$ 60,000.00
Utility Reserve	\$ 80,000.00
Reserve Withdrawals	\$ 140,000.00
	<u>\$ 405,000.00</u>

Carried

8.2 Attendance at MWWA Conference and Tradeshow

**Resolution No:** 9.2016

**Moved By:** Jason Delaurier  
**Seconded By:** David Moriaux

Resolved that be authorized to Darren Harvey attend the MWWA Conference and Tradeshow held in Winnipeg MB from Jan 31st to Feb 3rd 2016.

Carried

8.3 Financial Statements to November 30th, 2015

**Resolution No:** 10.2016

**Moved By:** Phylis Friesen

**Seconded By:** Duane Whyte

RESOLVED that the Financial Statements for the month ended November 30th, 2015 be adopted as received.

Carried

8.4 Payment to Penn-Co Construction

**Resolution No:** 11.2016

**Moved By:** Phylis Friesen

**Seconded By:** Jason Sakal

RESOLVED that Certificate of Payment #29 made out in favour of Penn-Co Construction for the amount of \$68,526.73 be approved for payment.

Carried

8.5 Organizational Chart

8.6 Request Concern Report October - December 2015

**Resolution No:** 12.2016

**Moved By:** Jason Delaurier

**Seconded By:** Lance Jacobson

RESOLVED that the Request/Concern Report for October - December 2015 be received.

Carried

8.7 Approve Accounts

**Resolution No:** 13.2016

**Moved By:** Lance Jacobson

**Seconded By:** Jason Delaurier

RESOLVED that the accounts as follows be hereby approved for payment:

(1) General Accounts from Cheque No.18103 to No.18168 for a total of \$450,638.27.

(2) Payroll Account from Cheque No. 3699 to No. 3708 for a total of \$133,005.59.

Carried

8.8 HBRA 2016 Membership

**Resolution No:** 14.2016

**Moved By:** Jason Delaurier

**Seconded By:** David Moriaux

RESOLVED that the Hudson Bay Route Association 2016 Membership in the amount of \$100.00 be approved for payment.

Carried

8.9 To authorize signing of the Swan Valley District Recreation Commission Agreement Among Partners

**Resolution No:** 15.2016

**Moved By:** Phylis Friesen

**Seconded By:** Duane Whyte

RESOLVED that Mayor Glen McKenzie and Chief Administrative Officer Julie Fothergill be authorized to sign the Swan Valley District Recreation Commission Agreement Among Partners with the Municipality of Minitonas-Bowsman and the Municipality of Swan Valley West.

Carried

8.10 To approve Handi Van 2016 rates

**Resolution No:** 16.2016

**Moved By:** Phylis Friesen

**Seconded By:** Jason Sakal

RESOLVED that the 2016 Schedule of Handi Van Rates as per Schedule "A" attached be hereby approved.

Carried

8.11 To receive December 2015 Fire Department Call Report

**Resolution No:** 17.2016

**Moved By:** Jason Sakal

**Seconded By:** Phylis Friesen

RESOLVED that the December 2015 Fire Department Call report be received.

Carried

8.12 December 2015 Handi Van Report

**Resolution No:** 18.2016

**Moved By:** Jason Delaurier

**Seconded By:** David Moriaux

RESOLVED that the Handi Van Report for December, 2015 be received.

Carried

## **9. In Camera**

**Resolution No:** 19.2016

**Moved By:** Lance Jacobson

**Seconded By:** Jason Delaurier

RESOLVED that, pursuant to Section 152(3) of the Municipal Act, Council go into Committee and close the meeting to the public.

Carried

9.1 Letter re: Handi Van service

**10. Out of Camera**

**Resolution No:** 20.2015

**Moved By:** Jason Delaurier  
**Seconded By:** David Moriaux

RESOLVED that pursuant to Sections 152(4) of the Municipal Act this meeting be reopened to the public.

Carried

**11. Adjournment**

**Resolution No:** 21.2016

**Moved By:** Phylis Friesen  
**Seconded By:** Duane Whyte

RESOLVED that this regular Meeting of Council now adjourn.

Carried

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Mayor

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Chief Administrative Officer