



**Town of Swan River
Meeting Minutes**

07/06/2016 - Regular Council Meeting - 7:00 pm

The Council of the Town of Swan River met on Tuesday, June 7th, 2016 at 7:00 pm in the Town Council Chambers with Mayor McKenzie presiding and Councillors Moriaux, Friesen, Whyte, Jacobson, Delaurier and Sakal present.

- 1. Call to order**
- 2. Adoption of Agenda**

Resolution No: 2016.300

Moved By: David Moriaux

Seconded By: Lance Jacobson

RESOLVED that the Agenda for the June 7th, 2016 regular meeting of Council be received.

Carried

- 3. Adoption of Minutes**

Resolution No: 2016.301

Moved By: David Moriaux

Seconded By: Lance Jacobson

RESOLVED that the minutes of the May 17th, 2016 regular meeting, the May 24th, 2016, the May 25th, 2016 and the June 1st, 2016 special meetings of Council be adopted as received.

Carried

- 4. Delegations and Hearings**

4.1 Delegation: Cindy Frank - Swan Valley Employment Training Project

Cindy Frank, Team Leader for the Swan Valley Employment & Training Project (SVETP) provided an overview of the project and the services it provides to members of the Swan River Community and surrounding areas. She thanked Council for the Town of Swan River's continued support of the program and for passing the resolution to support SVETP for the upcoming contract year.

She advised that the mission statement of the Swan Valley Employment & Training Project is to "provide support services that enhance employability and foster the independence of under employed and unemployed individuals in Swan River and surrounding area." The mandate is to provide employment assistance services to clientele who are at least 18 years of age and unemployed or underemployed, which means those individuals working less than 20 hours per week.

In order for the Swan Valley Employment & Training Project to meet both the mission statement and mandate of the program, a team of 3 staff members work collaboratively to ensure individuals' needs are met daily. Currently, Cory Kematch is the Administrator, Melody Bell is the Job Search Coach & Job Readiness Facilitator and Cindy is the Team Leader.

- 5. Unfinished Business**

5.1 Swan Valley Food Bank - Garbage Collection

6. New Business

6.1 SLWCD - June 17th field tour invitation

Resolution No: 2016.302

Moved By: David Moriaux

Seconded By: Lance Jacobson

RESOLVED that Glen McKenzie be authorized to attend the Swan Lake Watershed Conservation District field tour held on June 17th, 2016.

Carried

6.2 Elbert Chartrand Friendship Centre AGM Invitation

Resolution No: 2016.303

Moved By: David Moriaux

Seconded By: Jason Delaurier

RESOLVED that Councillors Whyte, Sakal, Jacobson and Mayor McKenzie be authorized to attend the Elbert Chartrand Friendship Centre AGM being held in Swan River on June 30th, 2016.

Carried

6.3 Forest Tent Caterpillars

6.4 Dandelions

6.5 6th Avenue Lift Station Upgrade

Resolution No: 2016.304

Moved By: David Moriaux

Seconded By: Jason Delaurier

RESOLVED that the Town of Swan River authorize AE to proceed with Scope Change 1 – Design Review/Modification from the 6th Ave N Wastewater Pump Station Upgrades proposal for a fixed fee of \$7,200.00;

FURTHER BE IT RESOLVED that if and only if the Town receives grant funding for the 6th Ave N Wastewater Pump Station upgrade, Associated Engineering be authorized to proceed with Scope Change 2 – Tendering, Construction Services, Post Construction Services from the aforementioned proposal for an estimated \$58,500.

Carried

7. Reports

7.1 Superintendent of Works Report

Resolution No: 2016.305

Moved By: David Moriaux

Seconded By: Jason Delaurier

RESOLVED that the Superintendent of Works report be received.

Carried

7.2 Fire Department May 2015 Call Report

Resolution No: 2016.306

Moved By: David Moriaux

Seconded By: Jason Delaurier

RESOLVED that the Swan River Fire Department May 2015 Call report be received.

Carried

7.3 SV Settlement Services May 2016 Report

Resolution No: 2016.307

Moved By: David Moriaux

Seconded By: Jason Delaurier

RESOLVED that the Swan Valley Settlement Services May 2016 report be received.

Carried

7.4 RCMP PCR Report for April - May 2016

Resolution No: 2016.308

Moved By: Jason Sakal

Seconded By: Duane Whyte

RESOLVED that the Police and Community Relations Report for April - May 2016 be received.

Carried

7.5 Building Inspector's Report

Resolution No: 2016.309

Moved By: Jason Sakal

Seconded By: Duane Whyte

RESOLVED that the Building Inspector's report be received.

Carried

7.6 By-Law Enforcement Officer's Report for May 2016

Resolution No: 2016.310

Moved By: Jason Sakal

Seconded By: Duane Whyte

RESOLVED that the May 2016 By-Law Enforcement Officer's report be received.

Carried

7.7 Handivan May 2016 Report

Resolution No: 2016.311

Moved By: Jason Sakal
Seconded By: Duane Whyte

RESOLVED that the Handi Van Report for May 2016 be received.

Carried

7.8 Administration Meeting Minutes

7.9 Council Member Reports

8. By-Laws

8.1 By-Law No. 13/2016 Graffiti - 2nd reading

Resolution No: 2016.312

Moved By: Lance Jacobson
Seconded By: David Moriaux

RESOLVED that By-Law No. 13/2016 being a By-Law of the Town of Swan River to prevent unsightliness of property by prohibiting the placement of graffiti and requiring that property be kept free of graffiti be read a second time.

Carried

9. Other Resolutions

9.1 to authorize the signing of the new North-West Regional Library Agreement

Resolution No: 2016.313

Moved By: Lance Jacobson
Seconded By: David Moriaux

RESOLVED that Mayor Glen McKenzie and Chief Administrative Officer Julie Fothergill be authorized to sign the new North-West Regional Library Agreement with the Municipality of Swan Valley West.

Carried

9.2 to authorize the signing of agreement for payment of arrears

Resolution No: 2016.314

Moved By: Lance Jacobson
Seconded By: David Moriaux

RESOLVED that Mayor Glen McKenzie and Chief Administrative Officer Julie Fothergill be authorized to sign the Agreement for Payment of Tax Arrears prepared by TAXervice.

Carried

9.3 To authorize the signing of the Emergency Medical Aircraft Agreement

Resolution No: 2016.315

Moved By: Lance Jacobson
Seconded By: David Moriaux

RESOLVED that Mayor Glen McKenzie and Chief Administrative Officer Julie Fothergill be authorized to sign the Emergency Medical Aircraft Agreement with the Municipality of Swan Valley West.

Carried

9.4 to authorize signing of leasing agreement for postage machine

Resolution No: 2016.316

Moved By: Phylis Friesen

Seconded By: Duane Whyte

RESOLVED that the Chief Administrative Officer be authorized to sign a 36 month Lease Agreement for a new Pitney Bowes postage machine.

Carried

9.5 To receive the SLWCD Minutes from Jan. - Mar. 2016

Resolution No: 2016.317

Moved By: Phylis Friesen

Seconded By: Duane Whyte

RESOLVED that the Swan Lake Watershed Conservation District meeting minutes from January - March 2016 be received.

Carried

9.6 To receive the NWRL 2015 Audited Financial Statements

Resolution No: 2016.318

Moved By: Duane Whyte

Seconded By: Jason Sakal

RESOLVED that the North-West Regional Library 2015 Audited Financial Statements be received.

Carried

9.7 To hire office clerk

Resolution No: 2016.319

Moved By: Jason Sakal

Seconded By: Duane Whyte

RESOLVED that Susan Logan be hired for the municipal office clerk position effective June 9th, 2016.

Carried

9.8 To hire casual Customer Service Representative

Resolution No: 2016.320

Moved By: Jason Sakal

Seconded By: Duane Whyte

RESOLVED that Erin Clouson be hired as a casual Customer Service Representative at the SVCU Aquatic Centre effective June 7th, 2016.

Carried

9.9 To authorize attendance at Refrigeration Operator Course

Resolution No: 2016.321

Moved By: Duane Whyte

Seconded By: Jason Sakal

RESOLVED that Keegan Harness be authorized to attend the Refrigeration Operator Course Level 1 in Brandon, Manitoba from June 20 -24, 2016.

Carried

9.10 To purchase a half ton truck

Resolution No: 2016.322

Moved By: Jason Sakal

Seconded By: Duane Whyte

RESOLVED that a 2011 Chevy Silverado half ton truck be purchased from Redline Chrysler in the amount of \$17,900.00 plus taxes.

Tabled

9.11 To table resolution no. 2016.322

Resolution No: 2016.323

Moved By: Jason Delaurier

Seconded By: Lance Jacobson

RESOLVED that Resolution No. 2016.322 be tabled.

Carried

9.12 To authorize attendance at National Lifesaving course

Resolution No: 2016.324

Moved By: Lance Jacobson

Seconded By: David Moriaux

RESOLVED that Tracy Houston be authorized to travel to Hamiota, Manitoba to complete her co-teach of the National Lifeguard course on June 10 -12 & June 24 – 26, 2016.

Carried

9.13 To replace compressor at arena ice plant

Resolution No: 2016.325

Moved By: Lance Jacobson

Seconded By: David Moriaux

RESOLVED that Swan Pas Refrigeration & Air Conditioning be hired to replace compressor on the arena ice plant.

Tabled

9.14 To table resolution no. 2016.325

Resolution No: 2016.326

Moved By: David Moriaux

Seconded By: Lance Jacobson

RESOLVED that Resolution No. 2016.325 be tabled.

Carried

9.15 To receive building permit applications

Resolution No: 2016.327

Moved By: David Moriaux

Seconded By: Lance Jacobson

RESOLVED that the following Building Permit Applications be received:

21/16 321 Main St Demo of Apartment

22/16 208 Crocus Dr Fence

23/16 216 Main St W Sign

24/16 1320 2nd St S Fence

25/16 1508 3rd St S Gazebo

26/16 311 8th Ave S Renovation

27/16 219 7th Ave S Fire Pit

28/16 2 Pine Cove New House

29/16 327 Centennial Dr S Garage

30/16 1 Riverview Dr Shed

31/16 703 Main St Demo

32/16 900 Ross St Utility Shed/Landscaping

33/16 123 6th Ave N Outdoor BBQ Cooking Shed

34/16 225 9th Ave N Pole Picnic Shelter

35/16 113 Main St W Renovations

Carried

9.16 to approve accounts

Resolution No: 2016.328

Moved By: Lance Jacobson

Seconded By: David Moriaux

RESOLVED that the accounts as follows be hereby approved for payment:

(1) General Accounts from Cheque No.18803 to No.18879 for a total of \$266,905.81.

(2) Payroll Account from Cheque No. 3787 to No. 3793 for a total of \$112,041.15.

Carried

9.17 Add utility invoices to property tax rolls

Resolution No: 2016.329

Moved By: Lance Jacobson

Seconded By: Jason Delaurier

RESOLVED that the following utility bills be added to the property tax roll:

11230000.00 202 Main St 251400.000

21800000.05 327 5th Ave. S. 0090300.000

30261010.04 500 2nd St N 0030300.000

30300020.06 215 4th Ave N 0029100.000

Carried

10. In Camera

Resolution No: 2016.330

Moved By: Lance Jacobson

Seconded By: Jason Delaurier

RESOLVED that, pursuant to Section 152(3) of the Municipal Act, Council go into Committee and close the meeting to the public.

Carried

11. Out of Camera

Resolution No: 2016.331

Moved By: Lance Jacobson

Seconded By: Jason Delaurier

RESOLVED that pursuant to Sections 152(4) of the Municipal Act this meeting be reopened to the public.

Carried

12. Adjournment

Resolution No: 2016.332

Moved By: Lance Jacobson

Seconded By: Jason Delaurier

RESOLVED that this regular Meeting of Council now adjourn.

Carried

Mayor

Chief Administrative Officer
