



**Town of Swan River
Meeting Minutes**

17/05/2016 - Regular Council Meeting - 7:30 pm

The Council of the Town of Swan River met on Tuesday, May 17th, 2016 at 7:30 pm in the Town Council Chambers with Mayor McKenzie presiding and Councillors Moriaux, Friesen, Whyte, Jacobson, Delaurier and Sakal present.

- 1. Call to order**
- 2. Adoption of Agenda**

Resolution No: 2016.263

Moved By: David Moriaux
Seconded By: Lance Jacobson

RESOLVED that the Amended Agenda for the May 17th, 2016 regular meeting of Council be received.

Carried

- 3. Adoption of Minutes**

Resolution No: 2016.264

Moved By: Lance Jacobson
Seconded By: David Moriaux

RESOLVED that the minutes of the May 3rd, 2016 regular meeting and the May 10th, 2016 special meeting of Council be adopted as received.

Carried

- 4. Delegations and Hearings**

4.1 Public Hearing: Variation Order No. 2/2016

Resolution No: 2016.265

Moved By: Lance Jacobson
Seconded By: Jason Delaurier

No persons were present to make representation for or against Variation Application 2/2016.

RESOLVED that Variation Order Application No. 2/2016 to allow for a 55.01' frontage width per lot for each side of the duplex and to reduce the interior side yard from 25' to 0' per lot be approved.

Carried

4.2 Delegation: Fire Department

Fire Chief Fedorchuk provided an overview of the first few months of 2016 as follows:

To date the Swan River fire department has attended 32 calls throughout the district. These include 21 incidents in Swan River comprised of 3 fire calls, 5 motor vehicle incidents, 5 activated alarms, 7 false alarms and one request for a lift assist, for a total of 301 man hours.

The department has also responded to 10 incidents in the Municipality of Swan Valley West including 3 motor vehicle incidents and 7 fire calls. These calls totaled 254 man hours. (3 grass, 2 structure, 1 vehicle, 1 powerline) Added to these was a mutual aid response to respond to a fire in the Municipality of Minitonas-Bowsman which added an additional 27 man hours.

To date the department incident man hours are a total of 582 compared to 30 calls and 603 man hours at this time last year.

Training continues with in house sessions involving such topics as incident response, personal protective equipment and scba use, off road rescue and vehicle extrication. Along with in house sessions Manitoba Emergency Services College courses have also been completed. These include Rural Company Officer and Hazardous Materials Operations with practical testing for Hazmat Ops completed last weekend and the written testing being done on Thursday. Also at the end of the month we are hosting an Emergency Scene Traffic Control course.

Public education programs and fire hall tours have started. Materials are being compiled for the upcoming prevention season.

The department is currently reviewing emergency plans checking for procedural and informational updates. The department is targeting such topics as sheltering in place and investigating early warning systems.

Inspections continue and we are currently reviewing the recent Residential Care User Guide updates to the Manitoba fire and Building coded and how they apply to our facilities along with changes to the revised codes.

5. Correspondence

5.1 SV Food Bank letter re: Garbage Collection Fee

5.2 Letter from M. Romak re: Garbage

5.3 Letter from Condo Owners Association re: flooding due to back lane elevation

6. New Business

6.1 Utility Operating Fund 2016 Budgeted Deficit

Resolution No: 2016.266

Moved By: Duane Whyte

Seconded By: Phylis Friesen

WHEREAS the Town of Swan River has extensive capital plans to address the growing need for upgrades to the utility systems including the water treatment and distribution, and the wastewater collection and treatment; which is the reason the Town is currently seeking approval from the Public utilities Board for a rate increase as stated in by law 9/2015, and;

AND WHEREAS the 6th Ave Lift station is in a state of disrepair and is in need of an upgrade to avoid a collection system failure, and;

THEREFORE BE IT RESOLVED that the Town of Swan River request approval from the Public Utilities Board to budget for a \$354,000.00 deficit in the Utility Operating Fund for the 2016 year. The deficit is a direct result of the proposed Lift Station Upgrade Project. The Town of Swan River proposes to recover the deficit through a rate increase submitted to the PUB in 2015 as stated in by-law 9/2015.

Carried

6.2 2014 Utility Operating Fund Deficit

Resolution No: 2016.267

Moved By: Phylis Friesen

Seconded By: Duane Whyte

WHEREAS the Town of Swan River has a Utility Operating Fund deficit of \$175,228.00 for the year 2014;

THEREFORE BE IT RESOLVED the Town of Swan River submit an application for approval to cover this deficit in the 2016 budget;

FURTHER BE IT RESOLVED that The Town of Swan River proposes to recover the deficit through a rate increase

submitted to the PUB in 2015 as stated in by-law 9/2015.

Carried

7. Reports

7.1 Superintendent of Works Report

Resolution No: 2016.268

Moved By: Jason Sakal

Seconded By: Phylis Friesen

RESOLVED that the Superintendent of Works report be received.

Carried

7.2 Fire Department April 2016 Report

Resolution No: 2016.269

Moved By: Jason Sakal

Seconded By: Phylis Friesen

RESOLVED that the April 2016 Fire Department report be received.

Carried

7.3 By-Law Officer Report for April 2016

Resolution No: 2016.270

Moved By: Phylis Friesen

Seconded By: Jason Sakal

RESOLVED that the April 2016 By-Law Officer's report be received.

Carried

7.4 Veterans Community Hall Report

Resolution No: 2016.271

Moved By: Duane Whyte

Seconded By: Phylis Friesen

RESOLVED that the Veterans Community Hall report for the month ended April 30,2016 be received.

Carried

7.5 Administration Meeting Minutes

7.6 Council Member Reports

8. By-Laws

8.1 By-Law No. 13/2016 to ensure property be kept free of graffiti - 1st reading

Resolution No: 2016.272

Moved By: Lance Jacobson
Seconded By: Jason Delaurier

RESOLVED that By-Law No. 13/2016 being a By-Law of the Town of Swan River to prevent unsightliness of property by prohibiting the placement of graffiti and requiring that property be kept free of graffiti be read a first time.

Carried

9. Other resolutions

9.1 Public Works Department hiring

Resolution No: 2016.273

Moved By: Lance Jacobson
Seconded By: David Moriaux

Be it resolved Amanda Eisner, Julie Gatteringer, Ben Twilley, and Morganne Jones be hired as summer students in the Public Works Department; and Corbin Hawkins be hired for the Public Works term position within the Public Works Department.

Carried

9.2 Recreation Department summer student hiring

Resolution No: 2016.274

Moved By: David Moriaux
Seconded By: Lance Jacobson

RESOLVED that Brendan Sterma be hired as summer student for the Recreation Department.

Carried

9.3 Add to taxes

Resolution No: 2016.275

Moved By: David Moriaux
Seconded By: Lance Jacobson

RESOLVED that the following buliding permit cost be added to taxes:

Roll #90400.000 Shane Poschner 312 6th Ave. S. \$180.00

Carried

9.4 AMM resolution regarding Section 172 of the Municipal Act

Resolution No: 2016.276

Moved By: Lance Jacobson
Seconded By: David Moriaux

WHEREAS Section 172 (c) of the Municipal act considers the lease of capital property beyond 3 years to be borrowing, with the required notices and public hearings to be followed;

AND WHEREAS section 172 (c) does not allow for the most favourable lease terms to be entered into on smaller expenses such as photocopiers and small capital equipment without going through the public hearing process. This requirement causes undo administrative red tape when seeking the best value on small capital purchases;

THEREFORE BE IT RESOLVED that the Town of Swan River puts forward to the AMM a resolution to have the AMM lobby for changes to the municipal act to have the terms outlined under section 172 (c) of the municipal act be amended to only apply to lease agreements for capital property whose value is above \$20,000

Carried

9.5 To receive the SVMAC 2015 Audited Financial Statements

Resolution No: 2016.277

Moved By: Lance Jacobson

Seconded By: Jason Delaurier

RESOLVED that the Swan Valley Municipal Airport Commission Financial Statements for the year ended December 31, 2015 be adopted as received.

Carried

9.6 to approve accounts

Resolution No: 2016.278

Moved By: Duane Whyte

Seconded By: Phylis Friesen

RESOLVED that the accounts as follows be hereby approved for payment:

(1) General Accounts from Cheque No.18739 to No.18803 for a total of \$353,823.56.

(2) Payroll Account from Cheque No. 3778 to No. 3786 for a total of \$146,445.11.

Carried

10. In Camera

Resolution No: 2016.279

Moved By: Phylis Friesen

Seconded By: Jason Sakal

RESOLVED that, pursuant to Section 152(3) of the Municipal Act, Council go into Committee and close the meeting to the public.

Carried

11. Out of Camera

Resolution No: 2016.280

Moved By: Jason Sakal

Seconded By: Duane Whyte

RESOLVED that pursuant to Sections 152(4) of the Municipal Act this meeting be reopened to the public.

Carried

12. Adjournment

Resolution No: 2016.281

Moved By: Jason Sakal

Seconded By: Phylis Friesen

RESOLVED that this regular Meeting of Council now adjourn.

Carried

Mayor

Chief Administrative Officer
