



## THE TOWN OF SWAN RIVER

### **Municipal Service Worker Lead Hand Opportunity**

**Are you passionate about meaningful government work and enjoy interacting with people? Do you excel at navigating regulations, administering standards, and managing safety programs? If so, we are looking for a meticulous and skilled administrator to join our team. The Town of Swan River is now accepting applications for the position of Municipal Services Lead Hand.**

Duties include:

- Facilitating and maintaining the Town of Swan River's Workplace Health and Safety Program.
- Coordinating and implementing training programs for all employees.
- Operating the Swan Valley Airport's Safety Management System (SMS).
- Administering the Town of Swan River's Emergency Management Organization plan.
- Supervising the Town's Bylaw Enforcement Program.

The qualifications of this position include but are not limited to:

- Training/Education in Occupational Health and Safety would be considered an asset.
- Willingness to attend conferences seminars and training for Safety, Emergency Management, and Bylaw Enforcement.
- Successful completion of grade XII Manitoba standing or an equivalent.
- Possession of valid Manitoba Class 5 Driver's license and suitable Driver's abstract.

A complete job description is available upon request. Wages will be according to CUPE Local 851 agreement; \$27/hr (35 hour week).

**Position is open until closed.**

Any questions can be directed to Executive Assistant, Uriah Waldner (ph: 204-734-4586 ext 207); [uwaldner@townsr.ca](mailto:uwaldner@townsr.ca)

Only those applicants receiving an interview will be contacted.