



# TOWN OF SWAN RIVER

## RECREATION DEPARTMENT

### **Employment Opportunity Deck Supervisor – Full Time**

The Town of Swan River Recreation Department is accepting applications for a Full-Time Deck Supervisor at the Swan Valley Credit Union Aquatic Centre.

Under the general supervision of the Recreation Manager, the Deck Supervisor is responsible for providing support and assistance to aquatic centre employees and for ensuring public and workplace safety is maintained in accordance with established policies and procedures. In the absence of the Recreation Manager, the Deck Supervisor will assume lead on-site responsibility for staff supervision, facility operation, program delivery, customer service, and public relations.

The Deck Supervisor plays a key role in creating a positive and safe experience for patrons by providing quality, friendly customer service and enforcing facility rules and regulations. This position is within the scope of the collective agreement between CUPE Local 851 and the Town of Swan River.

#### **Qualifications:**

All applicants are required to have the following to be eligible for employment:

- Minimum of 1 year or cumulative experience in an aquatic environment with proven progressive leadership responsibility is preferred.
- Sound organizational skills and demonstrated leadership capabilities is required.
- Current Standard First Aid certificate with CPR-C from the Lifesaving Society, Canadian Red Cross Society, or St. John's Ambulance.
- Current National Lifeguard Service Award from the Lifesaving Society.
- Current Swim for Life Instructor certification preferred or must be willing to obtain.
- Additional Instructor certification Lifesaving and First Aid is an asset.
- National Lifeguard Service Instructor & Examiner is an asset.
- Lifesaving Society Trainer – Swim for Life, Lifesaving, & First Aid is an asset.
- Effective public communication is necessary.
- Ability to work in a computerized environment utilizing Microsoft Office.
- Must be a minimum of 18 years of age.
- Satisfactory Child Abuse Registry and Criminal Record Checks.

#### **Working Conditions:**

- The incumbent will regularly exchange information with members of the public and must exercise tact and discretion when addressing questions, concerns, or complaints
- A significant supervisory component requiring oversight, coaching, and feedback to staff, many of whom may be new to the workforce
- Moderate physical effort is required, including sitting or standing for extended periods
- Required to work a varied and flexible work week including evenings and weekends; this position is primarily Tuesday to Saturday, afternoon/evening shifts

A detailed job description is available upon request at the Town of Swan River Office.



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### **Application Process:**

Interested candidates are invited to electronically submit a resume, cover letter, and three work-related references to:

**Danielle Gordon-Broome, Director of Recreation**

**Email: [dgordon-broome@townsr.ca](mailto:dgordon-broome@townsr.ca)**

Drop-off: Town of Swan River Office, 439 Main Street, Swan River, MB

**Application Deadline:** February 4, 2026 at 4:30 p.m.

Questions can be directed to: Danielle Gordon-Broome, Director of Recreation

Phone: (204) 734-4586 ext. 212 | Email: [dgordon-broome@townsr.ca](mailto:dgordon-broome@townsr.ca)

We thank all applicants for their interest. Only those selected for an interview will be contacted.