



THE TOWN OF SWAN RIVER

Youth Summer Coordinator

The Town of Swan River Recreation Department is accepting applications for a Youth Summer Coordinator.

Under the general supervision of the Recreation Director, the Youth Summer Coordinator shall be responsible for planning, organizing, and overseeing summer programs for youth. This role typically involves coordinating activities, managing staff and volunteers, and ensuring a safe and engaging environment for participants.

REQUIREMENTS:

- Completion of a minimum Grade 12 or GED.
- Standard First Aid and CPR C.
- Strong organizational and leadership skills
- Excellent interpersonal skills.
- Valid class 5 Province of Manitoba license.
- Ability to communicate tactfully and courteously with the public.
- Previous experience in program coordination, youth work, or a related field is highly beneficial.
- Satisfactory Child Abuse Registry and Criminal Record Checks.

Start and end dates of position can be negotiated.

Interested candidates are encouraged to electronically submit their resume, a cover letter and three work related references by April 30, 2025, to eclouson@townsr.ca

Complete job description is available upon request.

Questions can be directed to Erin Clouson, Rec Director
Phone: (204) 734-4141 ext 5

Only those candidates selected to be interviewed will be contacted.